

## **Minutes of the Inaugural meeting of the North Kessock Community Pier 29/03/2011**

Apologies Keith Brill, Jim Murren. Gerry Stevens, John Prentice, Ian Mackenzie.

Present Alan Skea, Val Macdonald, Keith Leech, Mike Macbeth, Dougie Prentice, Tam Byrne, Gordon Brown, Donald Macleod, Owen Smith, Jim Prentice.

1. **Group entity.** A discussion was held as to the best form of group entity. It was decided that a two tier Scottish Charitable Incorporated Organisation (SCIO) was preferred.
2. **Constitution.** A completed Scottish executive SCIO model constitution was read aloud and discussed. Some changes were made and it was agreed that it will be forwarded as an application to the Office of the Scottish Charity Regulator (OSCR) subject to legal scrutiny.
3. **Registration of members.** An annual fee of £20 was agreed upon and a registration sheet was completed by all present who wished to become members. Some names were added by proxy. Fees are to be collected at the first opportunity.
4. **Committee election.** As the committee had to elect itself the three members present proposed the following; Chair- Jim Prentice, Secretary- Owen Smith, Treasurer- Keith Brill, Project manager- Mike Macbeth, ordinary members Gerry Stevens (Funding), Val Macdonald & Jim Murren.
5. **Works sub committee.** It was agreed that a sub committee would be formed managed by the chairperson and the project manager with the purpose of assessing the work required, producing a method statement and estimate of cost. All present volunteered their services for required labour. A site meeting and further underwater optical survey is to be held at the first opportunity by the Chairman, Project manager, Tam Byrne & Alan Skea.
6. **Funding.** A partially completed application for charitable status to OSCR was presented and there was a short discussion regarding possible sources of funding, J Prentice and Gerry Stevens are to pursue this matter.
7. **Rules of conduct.** The proposed rules of use were discussed with particular attention to the banning of jet skis. It was agreed that a revised version concerning seamanship/responsible conduct and the banning of jet skis would be agreed at the next full meeting.

8. **Community leaflet.** J Prentice and V Macdonald are to produce an information sheet to be distributed in N Kessock. This will include a statement of intent, an appeal for contributions and a member's application form. Similar information is to be made available on N Kessock web sites and at forth coming community events.
  
9. **AOCB Nil**
  
10. An open meeting is proposed to be held in Kessock amenities hall on 28<sup>th</sup> June at 8pm. A committee meeting will be held at the first reasonable opportunity.